

## Special Interest Articles:

- Best Wishes Jackie Hunter
- Welcome new client services staff.
- Spotlight on Beckett Springs Hospital

Blue Ash Office Suites (513) 469.1220

## Best Wishes to Jackie Hunter

Blue Ash Office Suites Community,

Thank you to those of you who stopped by to say good-bye to Jackie Hunter as she has decided to move on in different endeavors.

She was a valuable part of our team for many years as “Director of First Impressions” at the front desk.

She will be missed and we wish her well.



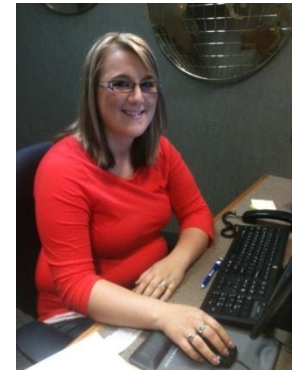
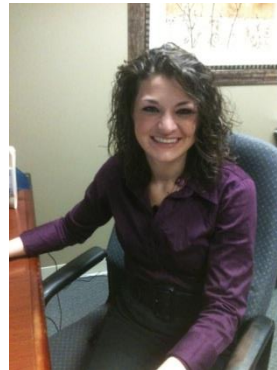
## Welcome New Client Services Staff!

Let's get to know your new client services staff!

We are happy to have **Vanessa Vasquez** who took over the Assistant General Manager's position in late May.

Her background in hotel management has been a wonderful asset for us. She has great customer service and organizational skills which is also matched with her attention to detail and bubbly personality.

She is ready, willing and eager to help our clients succeed.



**Sarah MacDonald** was hired to replace Jackie at the front desk. She comes to us with a strong customer service background working in a busy and fast-paced environment.

With her skills from opening and managing a Cashland and extensively working with the public for the last four years, I believe she will be an asset to our staff and a benefit to have in meeting our clients' needs while she continues her pursuit of a Masters Degree in Accounting.

Want your business featured in our next newsletter? Contact a member of the Blue Ash Office Suites Team to sign up to be featured in an upcoming Client Spotlight!

## Thank You: Beckett Springs

Did you know Blue Ash Office Suites served as the temporary home for Beckett Springs Hospital while their facility was under construction in West Chester? We were able to help facilitate their growth adding offices and use of conference rooms while they continually interviewed and hired on staff. It's been a great partnership and we're glad we were able to meet their business needs.

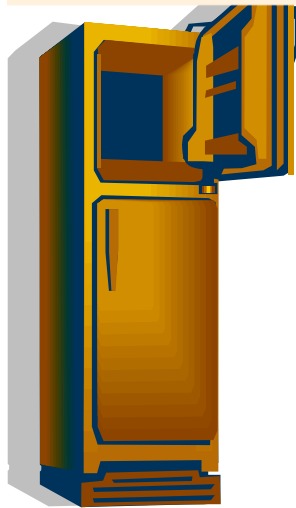
Beckett Springs is a 48-bed behavioral hospital offering mental health and addiction treatment to adults and their families. Scheduled to open July 30, 2013, the hospital is located at 8614 Shepherd Farm Drive. They are committed to providing an effective treatment experience and making a difference in the lives of those who suffer with mental health, addiction and senior treatment. If someone you may know needs this kind of help, please join them...

**MONDAY, JULY 29<sup>TH</sup>**

4:00 p.m. to 7:00 p.m.  
for our

**OPEN HOUSE.**

*Tours will be provided  
Refreshments will be served  
beckettspringsinfo@sps.com*



## New Appliances

I hope everyone is enjoying our new ice making refrigerator on the first floor. Hopefully it is keeping up with demands, but feel free to visit the one upstairs as it makes ice as well. We have a new dishwasher, too, that will hopefully keep those mugs and glasses squeaky clean.

Blue Ash Office Suites  
11427 Reed Hartman Highway  
Blue Ash, OH 45241  
(513) 469-1220  
[www.blueashofficesuites.com](http://www.blueashofficesuites.com)  
[info@blueashofficesuites.com](mailto:info@blueashofficesuites.com)

*"Blue Ash Office Suites, Providing Private and Virtual Office Solutions to any size business!"*

**We can provide many services and want to help your business grow !!!**

## Notary Public Service Now Available !!!

Some of you have asked for this in the past and now we are able to offer this service to our clients. Sarah, our Administrative Receptionist, will be happy to notarize anything you may need and Vanessa, our assistant general Manager, will soon be able to do the same.

Our normal clerical fee of \$3.00 applies  
The non-client fee is \$5.00

(Billed in 6 minute increments)

## Social Media

Blue Ash Office Suites has joined the social media revolution. We are sharing information on small business growth, updates on co-working, virtual offices and even suite events online.

Follow us on **Twitter** @blueashoffcstes or **LinkedIn** [www.linkedin.com/company/blue-ash-office-suites](http://www.linkedin.com/company/blue-ash-office-suites), and like us on **Facebook!**

If you would like to be featured in one of our next newsletters, please contact Tricia at [tmueller@blueashofficesuites.com](mailto:tmueller@blueashofficesuites.com)

## Proper Toner Cartridge Disposal

Have an empty ink/toner cartridge to discard? Toner cartridges should not end up in the landfill.



Let us help.

Bring your empty cartridge to the front desk and we'll ensure it is recycled properly.

